



CLOTHING STORE SUPPLEMENTAL INFORMATION

INSURED NAME: _____ DATE: _____

AGENCY: _____ AGENT NAME: _____

1. About the insured's employees:

How many workers do they employ?	What are their ages?	What are their duties?	What are their experience levels?	What is their training?

2. Are all employees required to provide a signed US Department of Justice Form I-9 for verification of employment eligibility? ____ Yes ____ No. If no, explain _____

3. What is the layout of the insured's premises?

4. What are the insured's hours of operation? ____ to ____

5. Does the store have a sufficient number of display fixtures and racks? What is their condition?

6. What is the level of housekeeping on the insured's premises?

7. Are aisles, stairways, and walkways free of debris and clutter?

8. What is the condition of all storage areas? Are shelves securely fastened to the walls?

9. Are ladders stable and in good repair?

10. Have employees received instruction in proper lifting techniques?



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11. What accommodations have been made to reduce the risk of CTDs for workers who perform repetitive tasks?

12. Is the store equipped with any closed circuit video surveillance cameras?

13. Have employees been instructed on how to conduct themselves should a robbery occur?

14. What procedures does the insured have in place for training workers to handle workplace violence?

15. Does the insured employ tailors, or are alterations contracted out?

If so, what is the experience and training of all tailors?

16. How much sewing is performed by hand and how much by machine?

17. Are steam presses properly guarded?

18. Have employees been trained in the proper use of all irons and garment steamers?

19. Does the insured ever hire professional models to work at fashion events? Who is responsible for making sure that all areas where the models must walk are free of debris or other tripping hazards?

20. Have any workers been trained in first aid or CPR? Are first aid kits readily available throughout the facility?